



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVERNMENT POSTGRADUATE COLLEGE NOIDA
Name of the head of the Institution	Dr. Manju Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01202575115
Mobile no.	7838430179
Registered Email	principalgpgcnoida01@gmail.com
Alternate Email	manjuanurag15@gmail.com
Address	Government Postgraduate College ,I Block, Sector 39
City/Town	Noida
State/UT	Uttar pradesh
Pincode	201301

<b>2. Institutional Status</b>																									
Affiliated / Constituent	<b>Affiliated</b>																								
Type of Institution	<b>Co-education</b>																								
Location	<b>Urban</b>																								
Financial Status	<b>state</b>																								
Name of the IQAC co-ordinator/Director	<b>Dr.Anita Misra</b>																								
Phone no/Alternate Phone no.	<b>01204315580</b>																								
Mobile no.	<b>9313370622</b>																								
Registered Email	<b>anita.shukla06@gmail.com</b>																								
Alternate Email	<b>shellyshri15@gmail.com</b>																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://gpqcnoida.in/doc/AOAR%202017-18.pdf">http://gpqcnoida.in/doc/AOAR%202017-18.pdf</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gpqcnoida.in/doc/acdcal201819-converted.pdf">http://gpqcnoida.in/doc/acdcal201819-converted.pdf</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td><b>B</b></td> <td><b>2.07</b></td> <td><b>2009</b></td> <td><b>30-Sep-2009</b></td> <td><b>29-Sep-2014</b></td> </tr> <tr> <td><b>2</b></td> <td><b>B+</b></td> <td><b>2.61</b></td> <td><b>2016</b></td> <td><b>16-Dec-2016</b></td> <td><b>15-Dec-2021</b></td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	<b>1</b>	<b>B</b>	<b>2.07</b>	<b>2009</b>	<b>30-Sep-2009</b>	<b>29-Sep-2014</b>	<b>2</b>	<b>B+</b>	<b>2.61</b>	<b>2016</b>	<b>16-Dec-2016</b>	<b>15-Dec-2021</b>
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<b>6. Date of Establishment of IQAC</b>	<b>01-Sep-2013</b>																								
<b>7. Internal Quality Assurance System</b>																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

Collation of data and reports of AISHE and AQAR for various purposes of ranking and accreditation was done	22-Aug-2018 220	10
IQAC of the College initiated commencement of the classes in M.Sc Zoology and Computer Science as subject in B.Sc Maths group. Email and letter for seat allocation to University were sent	07-Jul-2018 19	8
Discussion with faculty members to increase publications in UGC list journals	22-Aug-2018 01	20
Scrutiny and Checking of CAS promotion forms of faculty who are entitled for promotion in this session	30-Aug-2018 01	8
IQAC initiated use of newly installed smart class by the faculty members	30-Apr-2018 16	20

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Degree Budget	Office	Directorate	2019 60	13000
Degree Budget	Construction	Directorate	2019 60	100000
Degree Budget	Furniture & Beautification	Directorate	2019 60	458000
Degree Budget	Maintenance	Directorate	2019 60	500000
Degree Budget	Computer & Maintenance	Directorate	2019 60	88000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Periodic Meetings with the stakeholders such as faculty members, students, alumni, and parents were organized to develop a systematic feedback mechanism through various channels.

IQAC encouraged various departments to organise guest lectures for students.

Scrutiny of CAS forms of faculty members was conducted.

The fixation of salary of the staff was done according to the 7th pay commission.

IQAC encouraged and facilitated the faculty members to attend workshops and Faculty Development Programs to update their knowledge.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Commencement of classes in M.Sc Zoology	In this session admissions in M.Sc Zoology initiated.
Infrastructural Development	College got its upgraded Smart Classes
Promotion of Receptive Practices in the classroom	Interactive sessions with the students incorporated into lectures -Special attention to specific student needs. -Continous assessment and analysis of students' performance.
Organizing more of Extension activities	Many programmes were organized in the institution
Promoting Research and Training Culture	Teaching Faculty participated in

Refresher courses and also some got their work published in Journals.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Apr-2019
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Government Post Graduate College Noida has an effective mechanism of well-planned curriculum delivery and documentation. The college faculty members at the beginning of each session circulate the syllabus to the students. Study material is provided in hard copy and distributed through digital platforms to the students as well. These are ways the effectiveness of curriculum delivery is ensured: 1. The institution prepares an academic calendar and accordingly chalks out the academic plan and its implementation. The academic calendar of the college is largely based on the schedule and academic calendar of the Chaudhary Charan Singh University, Meerut. U.P. 2. The college conducts an orientation program for all the new students and introduces the courses and facilities provided by the college to its students. The faculty members introduce themselves to the students and give a brief account of the discipline which they would teach. 3. The Prospectus of the college has details of the courses offered at the Undergraduate and Postgraduate levels. It also contains information about the compulsory courses. 4. The timetable and schedule of classes are made in such a manner that the faculty prepares herself/himself according to the schedule given. The faculty plans out the topic to be taken in the class. The syllabus is distributed to the students and the faculty ensures that it communicates the topic and the paper to be taught to the students well in advance. 5. The departments organize a question-answer session, quiz, mock test, written tests, group discussion, seminars, presentations, etc. on the topics which are to be covered in the session. 6. The departments that have more than one teaching faculty, ensure the distribution of papers and syllabus and communicate about it to the students. On the display board name of the paper and the concerned teacher's name are displayed. 7). For effective

teaching learning in the college, the IQAC conducts meetings with the faculty members and invites suggestions for effective implementation of the curriculum as provided by the University. 8). Besides the traditional method of chalk and board, the college ensures that the use of technology in pedagogy is made. Most of the faculty members, therefore, incorporate ICT tools and the use of smart boards in classroom teaching. 9) To make teaching effective, many departments like Zoology, Botany, Microbiology, and Economics organize field visits for the students. 10) The Institution has a provision of Remedial classes for the students who are not able to cope with the curriculum in the regular classes, hence for their help, each department organizes remedial classes for the effective delivery of the curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Zoology	01/07/2018
BSc	Computer Science	01/07/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Computer Science	01/07/2018
MSc	Zoology	01/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Road Safety Educational Workshop	16/07/2019	100
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Field work is done by the volunteers of NSS and cadets of NCC during their camps	450
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The college has a structured feedback form for the students, parents, and alumni. All these feedback forms can be downloaded from the college website. It is uploaded in PDF format in the download section on the institutional website. However, the college provides the form to all these stakeholders. The student feedback form is divided into three parts. The first part is about teaching, learning, and evaluation. This part contains about 14 questions which are divided on a 05-point scale based on the satisfaction level of the student. The second form of student feedback contains about 20 questions based mainly on College facilities. In this category also the satisfaction level is divided on a 05-point scale. The third part of the student feedback form contains questions about students overall evaluation of the program and teaching. This part contains about 12 questions. The student fills these forms they drop these feedback forms in a dropbox. The forms are then picked and classified according to the faculty and accordingly analyzed by the IQAC. The feedback received from the students is analyzed thoroughly and the college tries to find the satisfaction level of the students regarding teaching-learning, college facilities, etc. After the analysis, the observations are made by the IQAC and are reported to the Head of the Institution. The Principal being the Chairperson of the IQAC invites suggestions not only from the IQAC members but also from the other members of the college. The college tries to incorporate suggestions given by the members and accordingly plan of action is chalked out. The basis of feedback from the college ensures effective grievance redressal (if any) is done. The second structured feedback form has been designed by the IQAC for the Alumni. This form is also rated on a scale of 05 points. The Alumni with some structured questions have space for suggestions. This form is generally filled by them during the Alumni meet, organized by the college. The suggestions given by the Alumni are discussed and the college tries to incorporate these suggestions. There is another feedback form, which has been designed for the Parents. This form has a few structured questions based on 05 point satisfaction scale. There is also a block in which Parents can give comments, suggestions, or make observations. This form is filled out by them during the PTA meeting. They not only give written suggestions but are also invited to give suggestions during PTA meetings. The college is trying to improve its feedback system, so that many stakeholders can be effective participants in the overall development of the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Zoology	20	15	12

MCom	Commerce	60	71	60
BSc	Botany, Zoology, Microbiology, Chemistry, Physics, Maths, Computer Science	120	150	117
BA	Hindi, English, Sanskrit, Music, Education. Economics, History, Political Science, Psychology, Sociology, Physical Education and Sports.	340	425	340
BCom	Commerce	160	178	160
MA	Economics	60	34	26
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1523	168	13	0	6

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	17	2	2	3	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A Student Mentoring system has been introduced in the college. It is in its initial stage. The college according to student strength has divided students among the available faculty members. At the beginning of the session, some personal information like the name of the student, Name of the Parent, gender, address, mobile no., email id, etc of the student is taken. Departments then organize an orientation session or an introductory class with the Mentee allotted to them. The students are made comfortable and are encouraged to have a fruitful interaction with the teachers. The students are motivated and encouraged to ask questions and discuss their problem whether it is academic or non-academic. They are made comfortable so that without any inhibition they are open to discussing their problems. The faculty members ensure that at least one meeting with the students is organized in a month. Mentor tries to resolve the queries and maintain contact with the students through social networking sites also. Students place their queries and doubts through WhatsApp and text messages. The mentor tries to respond to all these queries. Departments on regular basis have interactive sessions with the mentee and also discuss student-related issues and problems with Parents during PTA meetings. Teachers



together with parents try to identify the problem the students faced and accordingly suggest a solution for it. Lack of resources, lesser number of teaching faculty, time constraint, and workload plays major constraint in achieving the desired result. However, the college facing these challenges and constraints has tried to overcome them and is gradually improvising new methods for the implementation of this system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1710	21	1:81

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	21	4	0	14

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A	III	04/05/2019	01/06/2019
BSc	B	III	03/05/2019	08/06/2019
BCom	C	III	06/05/2019	22/06/2019
MA	G	IV	28/05/2019	19/07/2019
MCom	I	IV	25/05/2019	19/07/2019
MSc	H	II	25/05/2019	15/07/2019
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Government Postgraduate college Noida is an affiliated institution. It has Undergraduate courses, as well as PG courses in Commerce and Economics, and this year Post Graduate classes, have been introduced in M.Sc. Zoology. The Postgraduate departments have a Semester system and they have a structured internal evaluation system based on the pattern devised and implemented by the University. The internal evaluation marks play a significant role in the overall semester result of PG departments. Besides this evaluation system, these Postgraduate departments organize MCQ-based tests, student seminars, PPT, poster/model presentations, interactive sessions, field visits, etc. These activities enhance the conceptual understanding of the subject, whereas students get informed about the applied part of the subject. At the Undergraduate level, the college has an annual system, unlike the Postgraduate

department, there is no structured internal evaluation system implemented by the University. However, UG departments on a departmental basis maintain a continuous internal evaluation system. Each department has Department Council and through this internal evaluation of the student is carried out. Botany, Zoology, and Microbiology departments organize field /study visits. The Botany department in each academic session organizes trips to the Botanical garden so that students can make observations on plants and vegetation. Zoology department with Botany and Microbiology visited ICPO ( Cancer Institute). Besides this, these departments have written tests, Model/Poster preparation, speech, lectures, etc. Physics, Chemistry Maths departments also organize lectures/speech, and tests and encourage students to access online study material information related to the subject. The Arts faculty departments also organize internal tests, presentations, PPT, MCQ based activities. Interaction with other agencies and institutes. For instance, the Psychology department in collaboration with the CMO, the office organized a workshop on Mental Health. The Sanskrit department organizes guest lectures of Sanskrit scholars from other Institutes. Simultaneously senior students are encouraged to take classes in junior sections under the supervision of the teaching faculty. The evaluation system of the college works in such a manner that it is directed towards bringing academic excellence and instilling a quest for knowledge among students. Teachers ensure CIE in every lecture by asking revision questions to promote and evaluate real conceptual learning. Along with this faculty conduct many academic activities like quizzes, surprise tests, or sometimes open book tests, etc. ? Two unit- tests (Class assessment test I and II) are taken by faculty. In these tests question's patterns are subjective/objective/ or both prepared by the respective department. ? Assignments or Project works are assigned to students by the teacher. The objective of giving the project/assignments is to enhance analytical thinking and to develop collaborative learning skills. ? Poster, or PPT presentations and group discussions on various topics of curriculum content are organized to evaluate students' subject knowledge and presentation skill. ? For each class, departmental competitions are organized by the teacher. Students who attained maximum marks in their faculty are declared as 'Medhavi Chatra'. On the annual day, 'Medhavi Chatra' and winners of departmental competitions are awarded/felicitated by the Head of the Institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared as a tentative plan of all the curricular and co-curricular activities to obtain the educational objectives during the session for the various courses. The institution prepares the academic calendar by following the guidelines of the university for conducting the examination. Our main emphasis is to plan the academic activities to ensure the continuous internal evaluation (CIE) along with remedial classes during the session. So, in the academic calendar, various Internal Evaluation techniques such as tests, assignments, departmental presentations, competitions, etc are mentioned. The institution has its own evaluation system and all the departments are supposed to follow this. The academic calendar ensures the completion of all the academic activities in the stipulated time frame chalked out for the academic session. The college is an affiliated institute and has to follow the academic calendar of the University for examinations. The college prepares its academic calendar for internal examinations and other related activities. However, this calendar is primarily based on the examination schedule of the University. The college has to adhere to the admission as well as examination schedule as implemented by the University. The college from time to time keeps an update on schedules as formulated by the University. The college displays notice on the notice board for the students. They are also informed through social networking sites. The institution has to plan its vacations and Holidays according to the

University schedule and the Governments list of holidays. The departments which have viva or practical exams, send letters to University for Examiner well in advance and accordingly inform the students about the schedule of the examination. The departments ensure that if the student has more than one practical subject, their dates do not clash. Students can access the University date sheet from the website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gpgcnoida.in/index.php#>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A	BA	Hindi, English, Sanskrit, Music, History, Education, Economics, Political Science, Psychology, Physical Education & Sports, Sociology	183	113	61.74
B	BSc	Botany, Zoology, Microbiology, Chemistry, Physics, Maths, Computer Science	36	30	83.33
C	BCom	Commerce	142	142	100
G	MA	Economics	37	37	100
I	MCom	Commerce	51	42	80.76

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://gpgcnoida.in/doc/Student\\_satisfaction\\_survey.pdf](https://gpgcnoida.in/doc/Student_satisfaction_survey.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Indian Economy and Globalisation	Department of Economics	19/01/2019
Problems of Indian Agriculture and Solutions	Department of Economics	24/01/2019
Use of Computer Technology in the field of Economics	Department of Economics	24/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	6.3
National	Psychology	1	5.2
National	Sociology	1	0
National	Political Science	2	0
International	Botany	1	0
National	Economics	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2

Botany	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	27	0	0
Attended/Seminars/Workshops	1	0	0	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter Awareness	Election Commission of India	4	50
Menta Health Awareness	CMO Office	1	48
World Cancer Day	ICPO	3	50
Blood Donation Camp	Buddh Charitable	4	250
Road Safety Workshop	Honda Group	1	50
Personal Health and Hygiene	Chitragupta Charitable Trust	4	300
Disaster Management	NCC	2	42
World Alzimer Day	CMO Office	2	28
Women Self	Amity University	4	100

Defence Training			
Voters Awareness	City Administration	5	45
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Solid Waste Management	City Administration	Workshop	4	350
Swachh Bharat Mission	NSS,NCC units participated in 6 days Swachhta Pakhwara	Cleanliness Drive	6	350
Anti Tobacco Drive	CMO	Awareness Campaign	3	57
Plantation Drive	UP.Government	Plantation	20	400
World AIDS Day	CMO Office	Rally for AIDS Awareness	4	287
Women Personal Hygiene	Chitrgupta Charitable Trust	Workshop	4	300
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1448000	1448000
1600000	1600000
500000	500000
450000	449980
100000	100000
8000	8000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19264	66850	268	44877	19532	111727
Reference Books	1093	11000	15	5123	1108	16123
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	6	6	0	2	0	12	0
Added	0	0	0	0	0	0	0	0	0
Total	14	0	6	6	0	2	0	12	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content was developed individually by faculty members	<a href="https://youtube.com/playlist?list=PLZB9wLSdD0Ka5x4TiJodykMm6d7J54QDL">https://youtube.com/playlist?list=PLZB9wLSdD0Ka5x4TiJodykMm6d7J54QDL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25000	25000	1050000	1050000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and planning adopted by Government Postgraduate College Noida are according to the policies, rules, and regulations of Government orders, which are amended and updated from time to time. The construction work of the college has been done either by the UPPWD or Noida Authority. The maintenance of the campus, especially of ground and field is largely done by Noida Authority. The Directorate of the Higher Education Department allocates the budget for the maintenance, beautification, office furniture, computer maintenance, office stationery, chemicals, electricity, etc. The budget is utilized according to the guidelines issued by the Directorate. The budget is allocated to the college under Non-Plan. The college after utilizing the budget has to send a Utilization certificate. In any circumstance, if the college is unable to utilize the budget, the college surrenders the grant at the end of the



financial year. The grant received under RUSA was utilized for New Construction. M.Sc Zoology Lab and classroom have been constructed for the allocated grant of .6952000. The grant received from the Directorate is utilized based on guidelines issued by the Government. The grant is consumed after fulfilling the formality of quotation or tender and on its basis work, the order is made for the firm or vendor which has the lowest rate. The quotation and tender are opened in front of the committee and a comparative chart is prepared after these terms and conditions of work are mentioned in the work order. The committee regularly monitors the work which is undergoing. As far as the RUSA grant is concerned, the college RUSA committee is structured on two levels- One is the Board of Governance and another is Project Monitoring Committee. The Board of Governance ensures that all the work carried out should be according to the heads mentioned by the Rashtriya Uchchattar Shiksha Abhiyaan (MHRD) and proposed by the Uttar Pradesh RUSA. The college strictly adheres to the guidelines issued by the Central and the State governments in this regard. All the payments against the expenditure are made through PFMS. The Project Monitoring Unit has to monitor the work in progress and report to the Principal and RUSA Coordinator. College on regular basis sends the Utilization Certificate to Uttar Pradesh RUSA in the prescribed format GFR (12C). The other small physical facility and academic facility requirements are fulfilled according to the available financial resources of respective college heads, for eg. Sports, Exams, Library, Labs, Departmental Council, NSS ( University guidelines and rules are followed), Rovers Rangers( Bharat Scout and Guide guidelines, rules are followed in accordance to University guidelines), NCC( NCC office guidelines and rules are followed). etc. All financial and academic committees in consonance with the Principal who heads them, democratically implement the decision. In the year 2018-19 the college got itself registered on the GeM portal, hence purchase through it is ensured.

<http://gpgcnoida.in/ProcedureandPolicies.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nil	Nil
Financial Support from Other Sources			
a) National	Uttar Pradesh Government	40	118500
b) International	NIL	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Volunteers trained for Innovative Re-learning Techniques and Leader in Instructional Innovation and	10/07/2018	50	Ramagya Foundation

Expanding Educational Access			
Mentoring System	16/08/2018	1691	In house
Remedial Classes	16/08/2018	Nil	In house
Yoga and Meditation	11/02/2019	200	Heartfulness NGO
Road Safety Education Workshop	16/01/2019	200	Honda Foundation
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Professional Skill Enhancement Program by India Inclusion Foundation	0	50	0	0
2019	Career Opportunities in the field of Economics	0	30	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
02	100	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	12	BA	Economics	Government Post Graduate College Noida	MA Economics
2018	35	B.Com	Commerce	Government Post Graduate College Noida	M.Com
2018	6	B.Sc	Bio Group	Government Post Graduate College Noida	M.Sc. Zoology
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Many competitions are held by each department under the Departmental Councils	Departmental	300
Slogan writing competition on the life and works of Mahatma Gandhi	Institution	12
Essay Competition on Gandhis Philosophy	Institution	25
Competitions such as Poem Recitation and Essay writing were organised on Atal Bihari Vajpayee Jayanti	Institution	50
7 Days Cultural Program Satrangi Parampara was organised which included competitions such as Folk dance, Folk songs, Diya and Board Decoration, Debate and Extempore	Institution	100
2 days Annual Sports Meet was organised	Institution	80
Ramkrishna Mission Essay Competition	National	12

Shaurya Kavi Smmelan was organised on the occasion of Subhash Chandra Bose Jayanti	Institution	12
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college had its elected student council in the last session, but this year the college could not conduct a Student Union election as there was no formal approval received either from the Affiliating University or from the Government. Hence College decided not to hold Student Union Election until formal approval is received from either body. However, to ensure student participation in decision-making and facilitate the contribution of students in various academic, cultural and sports, and extension activities, each committee nominates student representatives and student coordinators, who are made in charge to help in the smooth functioning of the activities. Similarly, there is a Departmental council for each Subject( it has always been a practice in the Institution) the members of these councils are either elected by their classmates or are nominated. These members hold the position of President, Vice President, and Member. The number of members can range between 1 to 2. These representatives are constantly involved with teachers and assist him/her in various activities of the department. This is the mechanism by which student representation is ensured.IQAC Composition has its student members from the Post Graduate classes, similarly, each edition of the College magazine has students and editors. These are the ways by which students learn to shoulder Academic and Administrative responsibilities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

84

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1 Meeting and 1 activity of Kavi sammelan were organized during alumni association meetings.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has a decentralized system of participative management at various levels. Decentralization and participative management are visualized in Government Post Graduate College Noida on various levels: Level1: Principal Level: The principal is the administrative head of the Institution and is responsible for the effective implementation of Government Orders and guidelines. She/he is responsible that all the work is done according to the norms as instituted. Henceforth the Principal constitutes various committees so that the disposal of the work can be done effectively and also the decentralization of authority can be well realized. Level2: Faculty Level: The faculty members are well represented in participative management through the committees constituted at the college level. These committees are in general outlined by the Principal in consultation with the IQAC of the college. These faculty members not only discharge their duties through these committees but also simultaneously put forth their suggestions and recommendations for the betterment and advancement of the college in various fields and areas. Level 3: Student Level is the third level on which the participative management and decentralization of authority are visible through student participation in various committees formulated at the college level. Unlike the previous year there were no Student Elections held, but to ensure participation of students and strengthen the decentralized system in the college the students hold key positions in Departmental Councils which organize curricular and extracurricular activities throughout the session. On various occasions like plantation drive, students bring plants on their own and participate in it willingly. The student group contributed to the cleanliness drive and enhanced the beauty of the campus by making small flower beds and planting decorative plants. At various departments, students organized programs on their own, like teachers day celebrations and organizing Commercial. The college has always maintained a democratic and sensitive attitude toward teacher-student interaction so that students do not feel hesitant in sharing their problems with their teachers. This year this system was formalized as the Mentorship Program wherein all faculty members were assigned mentees(students)and incorporated time for interaction with mentees twice a week in their time-tables to provide guidance as well as counseling to students and encourage them to actively participate in academic and extracurricular activities of the college. Office Staff Participation: The office staff directly coordinates with the Principal and related committee members who are responsible for the financial and administrative duties, for eg: The office Clerk in cooperation with the Salary and Income tax committee discharges their duties by the norms prescribed by the Government. This year for the purchase system GeM was introduced in which besides HOD, there are two other posts one is of PAO and the other is Buyer Consignee. This system is followed in purchase so that participation and decisions are not centralized.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the students to various Under Graduate and Post Graduate Courses is entirely merit based, and

online merit list is released by the University. The college conducts admission process according to the guidelines and norms laid by the University. The cutoff is decided by the University for the Colleges and merit index is prepared according to the Intermediate score and reservation criterion. The original academic and wheightage documents are verified by the college admission committee during its counseling session. Except the counseling session the whole process is online.

Human Resource Management

The college tries to make maximum use of potential of its teaching, non teaching staff and the students. Teaching faculty is regularly sent for orientation, refresher courses so that they can develop new insights into new methods and techniques in teaching. The faculty members are engaged in publication of research papers, articles etc. Simultaneously they organize various extra curricular activities for students. They are also coordinators and members in various academic and administrative committees. Holding these offices reflects the representation and participation of each and every faculty member. The Non teaching staff with the help of teaching staff maintains salary and treasury accounts. The staff contributes in admission and examination work. They assist the teaching faculty in these areas. As far as students are concerned they are encouraged and motivated to participate in academic and various extra curricular activities. To instill in them decision making and leadership qualities they are nominated members in various college committees and also hold posts in departmental council.

Research and Development

Faculty members are encouraged to pursue research activities. Many of the faculty members have got published their research papers in various reputed journals and proceedings. Approximately 6 to 7 research papers in UGC listed and peer reviewed journals and chapters in edited books with ISBN no got published respectively. Faculty members who have not yet received PhD degree are encouraged to get enrolled and submit the thesis and in this

regard Dr.Suksham Rani Aneja received her PhD Degree. Though our College is not Research Centre in most of the subjects, then also at individual level Dr.Manju Shukla is guiding PhD scholars, who are enrolled in Government College Meerut. One candidate is pursuing PhD from Commerce department (Commerce department is a research centre) under the guidance of Dr. Sohan Singh who is right now Principal in another Government College. Many of the faculty members are member of various subject related associations and research committees.

Teaching and Learning

The college has an effective mechanism to ensure effective teaching and learning in the campus. There are the ways by which faculty members generate interest among students towards the studies they are undertaking like 1.Departmental Seminars, Group discussions, quiz, ppt presentations etc are organized for effective teaching and learning. For practical learning students are often taken to short study visits like Botanical Garden, Book fair etc. 2.There is college library for the students and simultaneously various departments have departmental library where students as well as faculty members can avail the facility of reference and text books. 3.Power point presentations and visuals are used by the faculty to make teaching effective and interesting 4.Students are encouraged to come up with questions and queries so that their understanding of the concepts can be improved/enhanced 5.The laboratory and departments are off and on facilitated with equipment and resources according to the available allocated financial assistance.

Curriculum Development

The Curriculum development is done by the University to which the college is affiliated. The college implements the curriculum as circulated and directed by the University. However the Principal and the Faculty members send the suggestions related to the curriculum. The College on its level ensures that curriculum which is designed by the University is effectively delivered. To make the Curriculum interesting and effective

audio visuals, demonstrations, ppt are incorporated in curriculum delivery

**Examination and Evaluation**

Examination and evaluation systems are designed and implemented by the Affiliating University. The college adopts the directives of the University and religiously follows the guidelines given by the University. The Examination Committee of the College is sent by the Principal to the University and University approves the Committee according to the prescribed norms.

Similarly evaluation is also a Centralized mechanism, followed as per University guidelines. However the College conducts Internal exams in the courses which have semester system and internal evaluation is done by the concerned faculty. The Practical exams are conducted by the departments according to the guidelines of University. The college carries its examination and evaluation activities in coordination with the University. The Under Graduate classes do not have Semester system, then also internal tests and evaluation is conducted by faculty members. The seating plan, display of date sheet uploading of marks on University website. In routine sending of videos of all shifts, maintaining registers and entering the daywise scheduled paper informations etc. All exams are conducted by the examination committee of the College.

**Library, ICT and Physical Infrastructure / Instrumentation**

As post Accreditation Initiative College has encouraged wide use of ICT, various faculties like Arts, Science, and Commerce make use of the ICT tools. The college has two newly installed Smart class and more are in pipeline. The college is also looking forward to partially automate library and digitize according to the available resources and in this regard work order to UPDESCO has been given. There has been augmentation of physical facilities through RUSA. There has been campus development and beautification through RUSA. The renovation work of girls student toilet and staff toilet at Economics department has been done. Principal office has been renovated under the same scheme. The visitors' room has been renovated through grant received from Directorate.

**Industry Interaction / Collaboration**

The students of Commerce department



organize Comerica every year and are sponsored by 'Career Power. The departments like Botany, Zoology, and Microbiology organized educational visit to ICPO. ICPO and CMO office often conduct many health programmes and checkups. These are the collaborative activities conducted throughout the session. The Hero Honda and Buddha Charitable trust organized similar collaborative activities in the campus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college is trying to make its offices and departments for administrative purposes more dynamic and efficient by using electronic medium and digital technology. Use of computers is made by the office in preparing various lists which are to be sent for communication or information to other offices. The programme schedule which has to be implemented is prepared and maintained in soft copy also. For better infrastructural planning and purchase the staff engaged in it, visits various authentic sites on internet and tries to implement novel ideas in planning.</p>
<p>Administration</p>	<p>The Head of the Institution communicates to various offices through e mails. The IQAC of the college makes use of emails for the communication and circulation of various notices related to NAAC and personal profile through emails. Google drive is used for the storage of college events photograph. Leave applications are also entertained through emails if the staff is out of station. Important notices are published on institutional website. The College also has cctv cameras installed at various important places, so that better administration is ensured in the campus.</p>
<p>Examination</p>	<p>Examination application form is filled online through University portal. These forms are checked and verified by the committee then sent to University. The nominal role is generated online and according to that students download their admit cards through the portal. The examination related information, notices and circulars are visible on the site and</p>

are communicated through emails. The college also corresponds to the University through emails. Examination duty conducted by the faculty members in the session is served in partial digital format. The college also sent shift wise information about the examination to the University through the email provided .

Finance and Accounts

The Government Post Graduate College Noida has been foremost in the District to adopt GeM system for the digital purchase. The college initiated online purchase of equipments, smart class, and installation through GeM. The GeM portal is managed on 3 levels, i.e.HOD, PAO and Buyer Consignee. Similarly all the purchase and work done under RUSA, its payment is done through Public Finance Management System. The salary and treasury bills are all online. Salary is directly transferred by the treasury into the bank accounts of the staff. Salary of the staff is uploaded through software.Return filing is done online. The Head of the Institution participated in training programme conducted by Income Tax Department on 'E Kuber' and the same has been implemented in the college

Student Admission and Support

Students' admission process is online. Students apply for various programmes through online admission portal. The admissions are done on the basis of merit index which is generated online. The admitted candidates list is uploaded with subjects opted. There is support and guidance provided to the students through the counselling.The committee suggests and provides information regarding subject combinations and availability of seats. The student automatically receives message regarding the college opted and registration number on the mobile. The information of seats and available subjects is visible on the admission portal. There is Proctorial board and anti ragging cell which is active during the admission process, any student especially girls can contact for help to these cells. The mobile no's of the committee members is displayed for any kind of support related to admission or campus related problem.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	29/11/2019	19/12/2019	21
Refresher Course	1	29/11/2018	19/12/2019	21
Orientation Programme	1	12/02/2019	12/03/2019	28
Short Term Course	2	26/02/2019	05/03/2019	7
Refresher Course	2	26/09/2019	17/10/2019	21
Refresher Course	1	12/03/2019	02/04/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
State Medical Reimburse	State Medical	Student Welfare Fund,

ment,Medical,Maternity leave and Child Care for Female teaching faculty	Reimbursement Maternity leave and Child Care for Female Non teaching faculty	State Scholarship provision
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Government Post Graduate College Noida, as the name suggests is a Government Institution and the financial audits are done by the Accountant General, Directorate of Higher Education, Uttar Pradesh etc. However all the financial transactions are done according to the financial handbook and the government orders which are published by the departments regarding the purchase and maintenance of the record regarding financial matters. The office of the college and various departments maintain the stock register of the consumable and non consumable items. Towards the end of each academic session physical verification is done by the faculty members. This verification is kind of internal system of keeping track and record of equipment, computers and furniture etc. This verification is done by the faculty member who is not part of the concerned department who's audit being done. The report of physical verification is entered in the stock register itself and is counter signed by the Head of the Institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Government Post Graduate College Noida does not have a registered Parent-Teacher Association, however interaction between parents of the students is established through Parent-Teacher Meetings. It is ensured that in each session at least once the Parent Teacher Meet is organized. The meeting of faculty members with the Parents is conducted. The meeting is organized to invite suggestions and observations of Parents regarding the overall input and facilities provided by the college to their wards. 1. Parents fill out the feedback form in which they have columns for their suggestions and observations. Hence parents verbally in the meeting and in written form as feedback give their suggestions, which are related to academic and extracurricular activities. 2. The college during the meetings with Parents encourages and motivates them to support their wards, especially girls to participate in extracurricular activities, etc., and attend NSS, and NCC camps, as a result, students enthusiastically participate in each of the activities

conducted by the college. The girls outnumber boys in all the activities.

Although they come from the rural belt of the district, then also the participation of girls in every activity is impressive. 3. The parents are always ready to give their support and consent to the students for any academic, sports, or cultural activities, as they have trust and faith in the college administration and belief that all necessary safety, security, and logistic arrangements will be ensured by the college, consequently the presence of both boys and girls during NCC, NSS, Rovers Rangers camps is visible.

6.5.3 – Development programmes for support staff (at least three)

There have been no formal programs organized by the college for the support staff, however, the treasury, RUSA, and Higher Education Directorate from time to time send technical up-gradation and computerization-related circulars and guidelines. For example uploaders for RUSA, treasury, etc. The office staff gets themselves updated regarding the changes and accordingly carries out the proceedings of the office. The Office Clerk is Buyer Consignee at the GeM portal and has participated in the training programs conducted by the City Administration.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The Government Post Graduate College tried to implement some of the Post Accreditation Initiatives. These initiatives are: 1. To create new programmes/courses, the college was successful in introducing a new course for M.Sc. Zoology and B.Sc. Computer Science is one of the optional subjects for the Maths group. 2. The extensive plantation drive has been organized in the college and NSS green activities were organized to maintain an eco-green campus. There was the installation of more street solar lights on the campus. 3. The Career counselling cell invited many companies to the campus which delivered career-oriented lectures and counselled the students for their future professional endeavours. Socially India Included Foundation organized a Professional skill enhancement programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC of the College initiated commencement of the classes in M.Sc Zoology and Computer Science as subject in B.Sc Maths group. Email and letter for seat	02/07/2018	02/07/2018	20/07/2018	8

	allocation to University were sent				
2018	Discussion with faculty members to increase publications in UGC list journals	22/08/2018	22/08/2018	22/08/2019	20
2018	Scrutiny and Checking of CAS promotion forms of faculty who are entitled for promotion in this session	22/08/2018	22/08/2018	30/08/2018	8
2018	IQAC initiated use of newly installed smart class by the faculty members	30/04/2019	30/04/2019	15/05/2019	20

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Health Hygiene	06/08/2018	06/08/2018	80	10
Self Defence Programme	13/10/2018	13/10/2018	50	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. The college organizes plantation drive and to instill environmental consciousness among the members of the college, on every occasion of National importance there is a plantation of saplings. The college has solar lights on each of its grounds. This has reduced the consumption of electricity, which was exhausted during the night for the security of the campus. The college also extensively makes use of CFL etc. and there is a silent power generator with minimum polluting elements. 2. NSS units have organized poster competitions regarding water conservation and soil conservation. This competition was

organized in order to make students and other members of the institution environmentally conscious and are made aware of the depleting resources. Rovers Rangers unit organized a poster competition on Protecting Environment Protecting World. 3. NSS Units also organized programs on the use of renewable energy resources such as solar energy. 4. There is the new addition of a water harvesting plant in the Zoology department to the already existing one in Botany department.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	03/08/2018	1	Mental Health Awareness Programme	1	65
2018	1	1	01/09/2018	1	Voter Awareness Programme	1	50
2018	1	1	19/09/2018	1	World Alzheimers Day	1	62
2019	1	1	16/01/2019	2	Road Safety Educational Workshop	2	48
2019	1	1	05/02/2019	1	Youth for Skill Development	1	100

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	100
Vishwakarma Jayanti	17/09/2018	17/09/2018	48
150th Birth Anniversary of	24/09/2018	30/09/2018	200

Mahatma Gandhi			
Gandhi Jayanti	02/10/2018	02/10/2018	40
Sardar Vallabhbhai Patel Jayanti National Unity Day Jayanti	30/10/2018	30/10/2018	40
Republic Day Celebration	26/01/2019	26/01/2019	150
Kaumi Ekta Saptah	19/11/2018	25/11/2019	200
National Youth Day	12/01/2019	12/01/2019	300
Sadbhavna Diwas	20/08/2018	20/08/2018	300
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Numerous initiatives have been taken by Institution to make the campus eco-friendly : 1. There is a lush green campus with numerous trees and plants, the college has an MoU for the maintenance and upkeep of the campus with Noida authority. 2. The college discourages the use of plastic on campus. 3. Year-round on all the National Festival days and World Environment Day tree plantation drive is organized by NSS, NCC, and Rovers Rangers Unit. 4. The campus has been declared tobacco-free, the anti-tobacco posters and slogans are displayed everywhere on the campus. 5. Cleanliness drive is organized on the campus so that the vast lush green campus is kept eco-friendly and all the polluting elements are cleaned from the campus. 6. Use of solar lights, CFL is being made. The college has a silent power generator. 7. There is a water harvesting facility at M.Sc Zoology and Botany department.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

The two Institutional Best Practices are: 1. Promoting conducive environment and facilities for all-round development of girl students: It has been the tradition of Government Post Graduate College Noida to organize and promote the culture which contributes and is beneficial to the effective and all-encompassing development of female students. In order to maintain the tradition of empowering girl students, the theatre club, NSS, NCC, and Rovers Rangers organize programs related to gender issues. The college provides a platform for the students to showcase their talent and eventually students out-performed at many events organized within the college as well as outside the college. The NCC cadets came out in flying colors at CATC (Combined Annual Training Camp), held at Cambridge School, Greater Noida. They won Gold Medal in Tug of War and the Silver Medal in Volleyball. Cadet Anchal Tiwari (B.A. IInd year) was Camp Senior and got Rank. Cadet Shyama Saraswat (B.Sc. I year) was selected for TSC and RDC for further levels. She won Gold Medal in Singing and a Silver medal in the Tug of war. Their Team was the best performer. Besides this college also provide many other facilities to the girl students which are related to their health, hygiene, and security. There is a womens grievance redressal cell that looks into the complains ( if any) and accordingly acts proactively. The college also organized programs related to womens empowerment and self-defense. Similarly, for the awareness regarding general health and hygiene of the girl students, the college in collaboration with ICPO organizes lectures and check-ups of the students. The Doctors often visit the college and deliver informative lectures, as well as students also visit the Institute. In order to educate girls students regarding menstrual health, NGOs delivered lectures and



installed sanitary pad vending machines. The students of Government Post Graduate College Noida not only shine in extracurricular activities but also perform well in academics too. Academics, debates, speech, essay competitions, dance, music, rangoli, and mehndi competitions are the mediums through which students express their creativity. 2. Participatory Learning and Student Support: Participatory learning incorporates ICT, student seminars, PPT, projects, field-based learning, debates, and quiz, etc. The purpose of this kind of learning is to encourage more and more participation of the students in the teaching-learning process. The aim of the institution is to provide a strong platform to those students who are predominantly from rural backgrounds. The college looks forward to encouraging student participation, parallel to teachers such that the teaching-learning process becomes more accommodating and paves way for establishing an academically viable atmosphere for higher learning. Student support practice of the institution is a gradual process of transforming relatively not-so-refined, introverted, students into refined, extroverted, and aware scholars of the institution. It is an effort of confidence-building and channelizing the strength of the students by proper guidance and assistance. The college undertakes this practice with the aspiration of achieving the goal of personality development of the students, such that they can face the challenges of the competitive world. The practice is adopted by the college so that students are introduced to those technologies, which can enhance their learning process of the students. The students are encouraged to make use of ICT and make ppt. The motive of the practice is to instill the skill of computer learning. The practice gains importance and relevance, as most of the students (especially girls) are from rural backgrounds and have been ignorant of the use of these technologies. The college provides the facility to these students who for many reasons are unable to access the technology. They are encouraged to use and implement computers in their daily learning process.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gpgcnoida.in/bestPractices.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of Government Post Graduate College Noida is to realize those values and ideals of nation-building, which have been envisioned by our leaders. It is with these ideals, the college endeavours to establish itself as a seat of higher learning, with the mission of disseminating knowledge and information to all sections of society, especially to those social groups which are either socially, culturally or economically deprived. Keeping in mind this objective the Government Post Graduate College Noida toils to provide education all across the sections of society irrespective of caste, class and gender. Therefore distinctive to its vision, the college entertains admissions the students across all the caste categories and economic backgrounds, simultaneously ensuring reservation and weightage system in the admission process so that vision of educational equality can be realised. These students are from such economic and social backgrounds that they are not much exposed to ICT learning and the use of modern gadgets in their learning process. The college organizes seminars, ppt presentations etc so that the students are exposed to and motivated to make use of these gadgets and technology. The students are encouraged to participate in the learning process and they are imparted education by the faculty members in such a manner that the students are ready for future challenges and can cope with the new demands of society. The priority and thrust of the college have been to provide the best academic

facilities and platform for student activities, and the college has been successful to an extent in this endeavour, as our students especially girls students came out with flying colours in various competitions. Thus college prioritises the overall development of its students and the faculty of the institution is constantly engaged in realizing the vision of the college.

Provide the weblink of the institution

<http://gpgcnoida.in/index.php>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans: Government Post Graduate College Noida plans to achieve the overall development of the college in the field of academics, research, student support and extracurricular activities. 1. The college looks forward to enhancing more infrastructural and equipment facilities. 2. To encourage wide use of computers and ICT facilities, the college plans to have more ICT-enabled classrooms, smart classes and more computers with the increased bandwidth of the internet. 3. The college is also trying to strengthen its physical facility as well as upgrade the campus by enhancing its beauty. 4. The college aspires to increase the academic level, for these activities organizing training/workshops are envisaged in future. 5. The college also plans to establish linkages with industries and subsequently increase the interaction of the students with these groups which perhaps would increase the chances of employability. 6. Career counselling and placement cell plan to organize more career-oriented programmes and invite companies to the college. The cell also looks forward to providing career guidance to the students. 7. Lectures and workshops related to mental wellbeing, health, yoga and meditation to be organized in future ( as has been the tradition of the institution to organize such programmes). 8. More and more student participation is encouraged in various activities through NSS, NCC, Rovers Rangers, Extension activities, and Cultural and Sports activities. Various days of National and International importance are celebrated in the college with a vision that this would instil ethical values in the students and will be beneficial for their all-round development. 9. Increasing the environment and eco-friendly related practices through NSS, NCC, Rovers Rangers, Botany and Microbiology department to maintain the green campus. 10. The college looks forward to establishing a conducive and cooperative environment for increased participation of faculty members in all overall development.