



## INTERNAL QUALITY ASSURANCE CELL

Government Postgraduate College Noida.

I-1, Sector-39, Noida, Gautambuddhanagar (U.P.) Ph.No.0120 -2575115

Email:principalgpgcnoida@gmail.com, Website:www.gpgcnoida.in

### Meeting & Minutes

Date: 16/08/2019

The IQAC of Government Post Graduate College Noida has been formed for the session 2019-20. The committee has been constituted as per NAAC guidelines and subsequently meeting was held, in which evaluation of previous session work was evaluated. This is the first meeting of IQAC for the current session. The members came up with the suggestions and the tasks which were accomplished in previous session of 2018-19. The minutes of the meeting are as follows:

- Principal discussed about the filled and vacant seats till date and gave further guidelines.
- RUSA work was evaluated and utilization was submitted to UP RUSA.
- The Chairperson and Coordinator with other faculty members and in charge of various committees discussed about the plan and strategy to be adopted for various work estimated to be accomplished in the session.
- The tentative date of PTM and alumni meet was also decided.
- IQAC provided feedback forms to the PTA and Alumni committee.

Dr. Anita Misra  
IQAC Coordinator

Sd /-  
Dr. Manju Sharma  
Principal/Chairperson, IQAC  
राजकीय स्नातकोत्तर महाविद्यालय  
नोएडा



**INTERNAL QUALITY ASSURANCE CELL**  
Government Postgraduate College Noida,  
I-1, Sector-39, Noida,  
Website: [www.gpgcnoida.in](http://www.gpgcnoida.in)  
Gautambuddhanagar (U.P.) Ph.No.0120 -2575115  
Email: [principalgpgcnoida01@gmail.com](mailto:principalgpgcnoida01@gmail.com),

**Date: 01/11/2019**

**NOTIFICATION**

This is to inform the IQAC Committee members and all the faculty members of the college that, since the Principal and Chairperson of IQAC, Dr.Manju Sharma retired on 31<sup>st</sup> October 2019, hence Dr.Anita Misra, Officiating Principal will be the Chairperson IQAC and Dr.Shelly Shrivastava, who is at present Assistant Coordinator IQAC will act as Coordinator IQAC. All the other committee members will occupy and act in the same capacity and position.

*Anita Misra*  
Sd/

**Dr. Anita Misra**  
Officiating Principal/Chairperson IQAC  
off. Principal  
Govt. P.G. College, Noida

*Prayachan*  
*Shelly*  
*[Signature]*  
*[Signature]*



INTERNAL QUALITY ASSURANCE CELL

Government Postgraduate College Noida.

E-1, Sector-39, Noida, Gautambuddhanagar (U.P.) Ph.No.0120-2575115

Email:principalgpgcnoida@gmail.com,Website:www.gpgcnoida.in


Meeting & Minutes

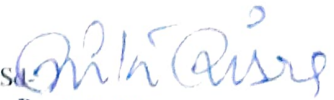
Date: 06/11/2019




The second meeting of IQAC was conducted in the Audio Visual Room with all the staff members of the college. This meeting was conducted by new officiating Principal Dr. Anita Misra as regular Principal retired on 31<sup>st</sup> October 2019. There has been change in the composition of IQAC. The minutes of the meeting are as follows.

- Dr. Shelly Shrivastava as one of the senior faculty member from the department of Economics has been nominated as IQAC Coordinator.
- This was the joint meeting of teaching as well as non teaching staff in which all issues related to campus development and student related activities were discussed.
- The IQAC also took update on the upcoming faculty development programmes to be attended by the teaching faculty.
- Office and service book update committee was directed to complete the entries of all the staff members and after the verification of the entries the digital service book entries are to be uploaded.
- Project monitoring committee RUSA was advised to supervise the ongoing up gradation work.
- Some of the faculty members submitted their CAS form with proofs to the IQAC.

1

  
Dr. Shelly Shrivastava  
IQAC Coordinator

  
-Sd/-  
Dr. Anita Misra  
Off. Principal/Chairperson, IQAC  
off. Principal  
Govt. P.G. College, Noida



INTERNAL QUALITY ASSURANCE CELL

Government Postgraduate College Noida.

I-1, Sector-39, Noida, Gautambuddhanagar (U.P.) Ph.No.0120 -2575115

Email:principalgpgcnoida@gmail.com,Website:www.gpgcnoida.in

Meeting & Minutes

Date: 18/03/2020

This was the fourth emergency meeting after the spread of COVID 19. The Chairperson held an emergency meeting with staff members after the announcement of Nationwide Lockdown and postponement of University examination. The Chairperson gave following instructions and direction:

- All the staff members will not leave headquarters without prior permission.
- All the pending office work to be completed from home and can be sent through email.
- All the faculty members will remain available on whatsapp and phone call.
- More use of digital and online mode.
- There will be regular online meet on Zoom or Google meet.
- Online Seminar, Lectures, Speech and various programmes to be regularly organized.
- The Principal also emphasized and put thrust on practicing Covid protocols.
- She ended meeting on #Stay Safe #Stay Healthy.

  
Dr. Anita Misra  
IQAC Coordinator

Sd /-   
Dr. Seema Sharma  
Principal/Chairperson, IQAC

प्राचार्य  
राजकीय स्नातकोत्तर महाविद्यालय  
गैंगवा









INTERNAL QUALITY ASSURANCE CELL

Government Postgraduate College Noida.

I-1, Sector-39, Noida, Gautambuddhanagar (U.P.) Ph.No.0120 -2575115

Email:principalgpgcnoida@gmail.com,Website:www.gpgcnoida.in

Meeting & Minutes

Date: 16/01/2020

This was the third meeting of IQAC and other faculty members of the college with the new Principal Dr.Seema Sharma. She is the new Chairperson of IQAC from the day she joined the College. The Chairperson enquired about the status of AQAR and accordingly directed the IQAC committee to complete all the pending work. She also extended the IQAC committee and Dr.Anita Misra resumed the post of IQAC Coordinator. Minutes of the meeting are as follows:

- Chairperson took an update on the CAS form of the faculty members which have been sent.
- The Principal formed the committee on "Ek Bharat Shreshtha Bharat." Mrs Aparna Goutam along with the Nodal Coordinator Dr.Y.D.Sharma were directed to organize programmes and activities as per guidelines.
- The Principal also revised various committees.
- Schedule for Annual Sports and Annual Function was chalked out.
- The Principal in advance gave direction for Annual Physical Verification.
- The update from Exam Committee was taken regarding examination form.

  
Dr.Anita Misra  
IQAC Coordinator

Sd /-   
Dr.Seema Sharma  
Principal / Chairperson, IQAC

राजकीय स्नातकोत्तर महाविद्यालय  
नोएडा